

1 **LELY COMMUNITY DEVELOPMENT DISTRICT**
2 **NAPLES, FLORIDA**
3 **Regular Meeting of the Board of Supervisors**
4 **November 16, 2022**

5 The regular meeting of the Lely Community Development District Board of Supervisors
6 was held on Wednesday, November 16, 2022, at 1:30 p.m. at the LCDD Maintenance
7 Building, Naples, Florida.

8 **SUPERVISORS PRESENT**

9 Anne Marie Bularzik, Chair
10 Frank LoMonte, Vice-Chair
11 William Lee, Treasurer, POA Liaison
12 Kenneth Drum, Supervisor (By Speakerphone)
13 Gerry Campkin, Supervisor

14 **ALSO PRESENT**

15 Neil Dorrill, Manager, Dorrill Management Group
16 Kevin Carter, Operations Manager
17 Tony Pires, District Counsel
18 Freddie Bowers, Director of Community Patrol
19 Christopher Dorrill, Field Manager

20 **INVOCATION/PLEDGE OF ALLEGIANCE**

21 Mr. Dorrill offered an invocation, and the Pledge of Allegiance was recited in unison.

22 **ROLL CALL**

23 **On a MOTION by Mr. Lee and a second by Mr. Campkin, Mr. Drum’s participation**
24 **by speakerphone was unanimously approved.** Mr. Lee also noted that Attorney Pires
25 is also participating by phone.

26 **A. Oath of Office: Anne Marie Bularzik, William “Bill” Lee**

27 Mr. Dorrill swore in Dr. Bularzik and Mr. Lee.

1 **B. Election of Officers**

2 Mr. Lee was proposed as chair with Mr. LoMonte as vice chair. Mr. Campkin was
3 proposed as treasurer with Dr. Bularzik acting as secretary along with Mr. Dorrill. **On a**
4 **MOTION by Dr. Bularzik and Mr. LoMonte these officer positions were approved.**

5 **PUBLIC COMMENT**

6 No public comment was received at this time.

7 **APPROVAL OF AGENDA**

8 Dr. Bularzik and Mr. Lee added discussion about the Master POA, Cordoba, flowers,
9 and Christmas bonuses to the agenda. **On a MOTION by Mr. Lee and a second by**
10 **Mr. Campkin, the agenda was approved with these additions.**

11 **APPROVAL OF OCTOBER MINUTES**

12 The minutes were unanimously approved with no changes **on a MOTION by Mr. Lee**
13 **and a second by Mr. LoMonte.**

14 **MANAGER'S REPORT**

15 **A. October Community Patrol**

16 There were almost 100 reports for the month of October.

17 **B. Xerox Machine Lease**

18 The agreement is for the rental of the Xerox machine. The contract is for 36 payments
19 of \$99, totaling \$3,564. This includes 250 black and white and 150 color pages per
20 month. **On a MOTION by Mr. Lee and a second by Mr. LoMonte, the continued**
21 **rental of the Xerox machine was approved.**

22 **C. Hurricane Summary**

23 Mr. Carter shared that the day after the hurricane they had two small loads of
24 horticultural debris. Outside of that, it was normal workforce activity. There was about
25 \$700 worth of hurricane clean up expenses on top of the \$200 bonuses that were given
26 to employees that showed up to work at dawn the morning after the hurricane.

1 **ATTORNEY'S REPORT**

2 Mr. Pires shared that there have been emails sent with proposed meeting dates to meet
3 about the Master POA issue. It will not be until December. When the meeting date is
4 established Mr. Pires or Mr. Dorrill will send a note out to all board members.

5 **SEPTEMBER FINANCIALS**

6 The District continues to be in a very good cash position with \$4.58 million in cash at the
7 end of the fiscal year and \$2.7 million in the capital reserve. Accounts payable were
8 higher than normal because the final payment for the lake restoration contract was
9 received which was a six-figure payment. Payable were \$229,000. The shared cost
10 payment from the Collier County School Board was received. Total year to date non-ad
11 valorem assessments were \$2,467,000. This represents about 96% of budget. The 4%
12 remaining being from discounts that come from early payment. Interest earnings were
13 \$9,300 for the month of September, year to date almost \$42,000. The original forecast
14 was only \$12,000 in interest earnings for the year. There was \$24,000 from this year's
15 surplus property auction. Total revenues for the year were \$3,800,000. Total operating
16 expenses for the year were just slightly over budget by \$700. **On a MOTION by Mr.**
17 **Campkin and a second by Mr. Lee the September preliminary year end financials**
18 **were unanimously accepted.**

19 **SUPERVISORS' REQUESTS**

20 **A. Master POA**

21 This was addressed in the attorney's report.

22 **B. Cordoba HOA**

23 Cordoba HOA contacted the Master HOA that they have been overcharged by two units
24 on their CSA payments. This concern was then sent to the District. The number of units
25 billed through the CSA was given to the District by the developer and/or the Master
26 HOA. They were updated quarterly based on the number of closings that occurred. If a
27 developer replated their community to reduce their lots by two and did not inform the
28 Master HOA, the District would continue to bill based off the numbers they were given.
29 Mr. Carter was asked to count the number of units in Cordoba to confirm.

30 **C. Flowers**

31 Dr. Bularzik thanked the staff for the flowers and how nice they look.

1 **D. Christmas Bonuses**

2 Mr. Lee presented the Christmas bonuses that were given to staff last year. Mr. Carter
3 received \$6,500. Mr. Dorrill and Mr. Pires were each given \$4,000. Employees and
4 safety patrol officers were to receive between \$500-\$1,500. Mr. Bowers received
5 \$1,500. Christopher received \$600. These bonuses are budgeted for. Mr. Lee
6 recommended to distribute the same bonus amounts as last year. **On a MOTION by**
7 **Mr. Campkin and a second by Mr. LoMonte the distribution of the same Christmas**
8 **bonus amounts was approved.**

9 **PUBLIC COMMENT**

10 No public comment was made at this time.

11 **ADJOURNMENT**

12 The next meeting will be December 21st at 1:30 p.m. **On a MOTION by Mr. Campkin**
13 **and a second by Mr. Lee, the meeting was adjourned at 2:01 p.m.**